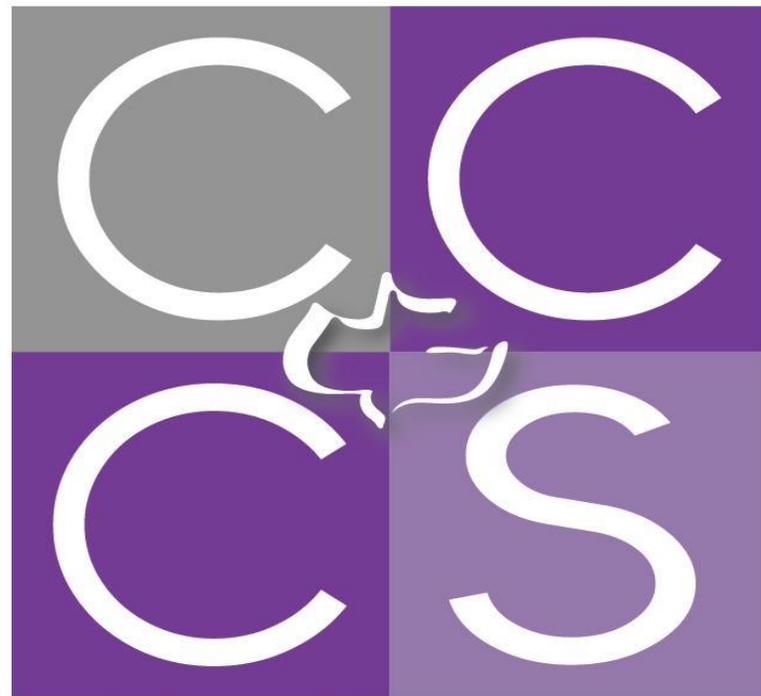


CALVARY CHAPEL



CHRISTIAN SCHOOL

PARENT STUDENT HANDBOOK

K – 8TH

**LOVE GOD. LOVE PEOPLE.
LOVE OUT LOUD.**

2017 - 2018

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Calvary Chapel Christian School continually seeks to refine school policies, practices, and procedures to best serve our school community. CCCS reserves the right to amend, revise, or update the policies, practices, and procedures that are contained in this Parent/Student Handbook as needed.

MISSION STATEMENT

Calvary Chapel Christian School is a Christ-centered nondenominational school which seeks to make disciples of Jesus Christ by nurturing growth in students, showing love through relationships, and pursuing excellence in academics and service to the Glory of God.

Calvary Chapel Christian School exists to:

Partner with parents who seek to raise children in the training and instruction of the Lord. (Ephesians 6:4)

Train students who are being conformed to the image of Jesus. (Romans 8:29)

Prepare students for lives of leadership and service. (Philippians 2:6)

Integrate faith and learning while gaining knowledge and wisdom. (Proverbs 4:7, 16:16)

Impact the community and culture with the gospel of Jesus Christ. (Matthew 28:18-20)

STATEMENT OF PHILOSOPHY

Introduction

The purpose of a Christian education is to establish a solid foundation of Biblical truth and build upon a right relationship with Jesus. God has clearly identified parents as the primary educators of their children.

“And these words which I command you today shall be in your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down, and when you rise up. You shall bind them as a sign on your hand, and they shall be as frontlets between your eyes. You shall write them on the doorposts of your house and on your gates.” Deuteronomy 6:6-9 NKJV. Therefore, the parents' relationship with the Lord is a vital element in the educational development of their children because it is the primary influence that is set as their example.

It is our desire to come alongside Christian families and minister with them in the pursuit of attaining God's best for their children. Students must be taught the Bible so that they can form an accurate perception of God, themselves, and their role as His creation. We recognize that this partnership calls for the like-mindedness of all those who are involved in Calvary Chapel Christian School so that each student can mature spiritually, academically, physically, and socially in relationship to Jesus.

Calvary Chapel Christian School provides a safe environment for students to explore and experience practical faith in their studies, elective choices, social development, priorities,

and decision-making. We recognize that students have varied learning styles, rates of learning, individual interests, and talents. CCCS is committed to meeting the spiritual and academic needs of our students in learning environments that are challenging, engaging, and inspiring. By coming alongside the Christian family, CCCS can instruct students in the development of godly character within their families, churches, schools, and communities. Godly character is the foundation our students build upon as they move towards the call God has placed on their lives. We are committed to providing opportunities for students to develop and refine their God-given aptitudes in order to succeed in the good works He has prepared in advance for them.

We suggest that CCCS families integrate themselves with the body of Christ at Calvary Chapel Tucson, forming bonds through ministry and fellowship. We believe that God accomplishes His will for us through these bonds. By encouraging Christian families in this way, we at CCCS can instruct students in the development of godly character within their families, school, church, and community.

We are committed to providing opportunities for students to learn about, and serve in Christian ministry. Our prayer for CCCS families is the same prayer Paul prayed for the Ephesians.

“... that the God of our Lord Jesus Christ, the Father of glory, may give to you the spirit of wisdom and revelation in the knowledge of Him, the eyes of your understanding being enlightened; that you may know what is the hope of His calling, what are the riches of the glory of His inheritance in the saints and what is the exceeding greatness of His power toward us who believe, according to the working of His mighty power, which He worked in Christ when He raised Him from the dead and seated Him at His right hand in heavenly places” (Ephesians 1:17–20 NKJV).

A Biblical View of God

At CCCS, we recognize God as almighty Creator, Preserver, and Redeemer of the whole universe. *“And He is before all things, and in Him all things consist. And He is the head of the body, the church, who is the beginning, the firstborn from the dead, that in all things He might have the preeminence” (Colossians 1:17–18 NKJV).*

Men and women at CCCS teach and express God's character and attributes as revealed in His Word. These attributes include first, the love of God, as God first showed His love for us. *“We love Him because He first loved us.” (1 John 4:19 NKJV), and “By this we know love, because He laid down his life for us. And we also ought to lay down our lives for the brethren” (1 John 3:16 NKJV).* Additional attributes of God that we endeavor to teach and express include truth (John 14:6), forgiveness (Colossians 3:13), justice (Isaiah 61:8), faithfulness (Deuteronomy 7:9), and patience (Romans 15:5).

We endeavor to teach all the attributes of God as revealed in the Scriptures to our students so that their values are aligned with a biblical worldview. These values include a fundamental respect for family as the first institution established by God (*Genesis 2:24*) and a calling to the Christ-like love and appreciation of children of whom Jesus spoke, *"Let the little children come to me, and do not forbid them: for of such is the kingdom of God"* (*Luke 18:16 NKJV*). These are the standards by which we at CCCS measure our day-to-day prayers, thoughts, and activities as we co-labor with parents to raise up lifelong disciples of Jesus Christ.

A Biblical View of Man

We were created to live in a harmonious relationship with God (*Genesis 1:26*), with each other (*Genesis 2:18*), and in dominion over every living thing (*Genesis 1:28*). The Bible teaches that this initial purpose was thwarted by sin: *"Therefore, just as through one man sin entered the world, and death through sin, and thus death spread to all men, because all sinned."* (*Romans 5:12 NKJV*). The consequences of sin have affected the world and all humanity (*Genesis 3:14–24*). But, God in His great mercy sent us Jesus Christ to save us from the consequences of sin: *"For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have everlasting life"* (*John 3:16 NKJV*). To all who accept Jesus Christ in faith, justification and reconciliation with God are made available (*Romans 5:1*). Believers and worshipers of Jesus Christ have been given a mandate, *"Go therefore and make disciples of all the nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, teaching them to observe all things that I have commanded you; and lo, I am with you always, even to the end of the age"* (*Matthew 28:19–20 NKJV*). At CCCS, our students are taught to understand and trained to accomplish the Great Commission of our Lord and Savior, Jesus Christ.

A Biblical View of the Universe

We believe that God is the Maker of heaven and earth, the Author and Cause of all creation. *"By faith we understand that the worlds were formed by the word of God, so that the things which are seen were not made of things which are visible"* (*Hebrews 11:3 NKJV*). We also believe that the work of creation confirms the existence of God. *"For since the creation of the world His invisible attributes are clearly seen, being understood by the things that are made, even His eternal power and Godhead, so that they are without excuse"* (*Romans 1:20 NKJV*). Jesus Christ is the heir of all things pertaining to the universe. *"Has in these last days spoken to us by His Son, whom He appointed heir of all things, through whom He made the worlds"* (*Hebrews 1:2 NKJV*).

A Biblical View of the Future

While we at CCCS embrace our role in preparing students for success in this life, we also believe that our role is to cultivate each student's relationship with Jesus Christ. We teach our students about Christ's return, urging them to be watchful and prepared for His coming. Jesus said, *"And you will see the Son of Man sitting at the right hand of the Power, and coming with the clouds of heaven"* (*Mark 14:62 NKJV*). In this way, students at CCCS

are prepared for eternity with God. *“For what will it profit a man if he gains the whole world, and loses his own soul?”* (Mark 8:36 NKJV)

A Biblical View of Teaching and Learning

“And daily in the temple, and in every house, they did not cease teaching and preaching Jesus as the Christ” (Acts 5:42 NKJV). Our academic goal for CCCS is *“preaching the kingdom of God and teaching the things which concern the Lord Jesus Christ with all confidence”* (Acts 28:31 NKJV). We believe that all truth must be recognized in terms of God’s relation to it and that any body of knowledge that fails to treat God’s relationship to it is incomplete and untrustworthy. We endeavor to inspire our students for the task of learning: *“For whatever things were written before were written for our learning, that we through the patience and comfort of the Scriptures might have hope* (Romans 15:4 NKJV). We also teach our students that with learning comes responsibility: *“The things which you learned and received and heard and saw in me, these do, and the God of peace will be with you”* (Philippians 4:9 NKJV). True partnerships between God, parents, students, and CCCS are critical in achieving biblical goals for teaching and learning. To this end, our vision is to foster prayer and to co-labor among all those who are involved in the education of our children.

A Biblical View of Conflict Resolution

In the book of Matthew, Jesus lays down a beautiful principle for how Christians are to resolve problems among themselves:

“Moreover if your brother sins against you, go and tell him his fault between you and him alone. If he hears you, you have gained your brother. But if he will not hear, take with you one or two more, that ‘by the mouth of two or three witnesses every word may be established.’ And if he refuses to hear them, tell it to the church ...” (Matthew 18:15–17a NKJV).

Everyone involved in the CCCS family is served by adhering to this biblical principle. Any parents who feel that they or their child have been wronged are expected, in a timely manner, to seek an opportunity to speak with the other person about the problem. Jesus says this is to be “just between the two of you,” so we are to go to the source of the problem and address it rather than share negative information with others. For the vast majority of problems, this time “just between the two of you” will bring about a pleasant resolution through one of two ways:

1. The person who caused the alleged grievance agrees that they were in the wrong, and they repent and seek forgiveness. In this case, parents are to prayerfully discern whether it is indicated to inform the school administration of the facts. This depends upon the nature of the situation in question.
2. The person who caused the alleged grievance shares information that shines new light on the incident, making it apparent to both parties that there was actually no wrong done; there was simply incomplete information that caused an apparent, but not an actual, problem.

In either of these situations, the two Christians should be able to come away reconciled and in agreement. If neither of the two above resolutions is achieved, then it is time to move to the next step Jesus laid out:

“But if he will not hear, take with you one or two more, that ‘by the mouth of two or three witnesses every word may be established.’ And if he refuses to hear them, tell it to the church ...” (Matthew 18:16-17a NKJV).

At this point, the person grieved is asked to take it to the next level of authority (e.g., a parent with a concern about a teacher that was not resolved with the first step, would then ask the administrator to schedule a meeting with both the teacher and the parent to discuss the issue and bring it to resolution. If necessary, this process would continue through the principal and then to the pastor who oversees the school.)

Conclusion

God has clearly identified parents as the primary educators of their children. *“And these words which I command you today shall be in your heart. You shall teach them diligently to your children, and shall talk of them when you sit in your house, when you walk by the way, when you lie down and when you rise up. You shall bind them as a sign on your hand, and they shall be as frontlets between your eyes. You shall write them on the doorposts of your house and on your gates” (Deuteronomy 6:6–9 NKJV).* Therefore, the parents’ Christian walk is a vital element in the educational development of their child. It is our desire to come alongside Christian families and minister with them in the pursuit of godly character and Christian education for their children. We recognize that this partnership calls for the like-mindedness of all those who are involved in CCCS so that each student’s academic and spiritual development may reach full maturity. It is precisely this relationship before God that forms the foundation and strength in our endeavor to provide the best in Christian education for our children.

ADMISSIONS

Spiritual Standard of Admission

Calvary Chapel Christian School is a religious, Bible-believing discipleship school that requires at least one parent within the home to be walking with Jesus- exhibiting fruit of this in their daily walk (Deuteronomy 6:4-9), including active church attendance. Parents or legal guardians of all prospective students need to be aware of the admissions procedure when applying for student enrollment in our school. CCCS’ Student Handbook does not contractually bind the school in any way and is subject to change without notice by the school’s governing body.

Eligibility

We believe the Bible mandates that the primary responsibility of each student's education rests with the parents. In this endeavor, we view the school's role as coming alongside the parent(s) by providing Christ-centered academics and training your child to be a disciple of Jesus Christ. On occasion, the atmosphere or conduct within a particular home and/or student may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but it is not limited to, sexual immorality, homosexual orientation, transgenderism, or inability to support the moral principles of the school (Leviticus 20:13; Romans 1:21-27; Matthew 19:4-6; 1 Corinthians 6:9-20). In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student. In order to establish and maintain a successful partnership, it is essential that parents be in agreement with the philosophies and intentions of the school. If, at any point during the school year, you, as the parent find that you are in disagreement with the philosophy standards or administration of the school, you should make every effort to work with the administration for a solution by practicing the Matthew 18 principle (Matthew 18:15-17).

Spiritual Standard of Continued Enrollment

“For the grace of God that brings salvation has appeared to all men, teaching us that, denying ungodliness and worldly lusts, we should live soberly, righteously, and godly in the present age, looking for the blessed hope and glorious appearing of our great God and Savior Jesus Christ, who gave Himself for us, that He might redeem us from every lawless deed and purify for Himself His own special people, zealous for good works. Speak these things, exhort, and rebuke with all authority. Let no one despise you. (Titus 2:11–15 NKJV)

The spiritual standard of continued enrollment at CCCS requires the student's family to maintain the following biblical standards:

- a personal commitment to Jesus Christ
- a life that reflects Christ-like moral purity
- demonstration of a life surrendered to the Lord
- the ability to manage one's household well
- regular church attendance

Additionally, as the primary educators of children, parents need to be committed to effective co-laboring. This is demonstrated by parents who:

- participate in school activities and events
- communicate effectively with teachers
- abide by school rules and policies
- actively disciple their children

Each family at CCCS will be held accountable to these standards. Families whose lives are not characterized by these standards will receive ministerial support. Meetings with the parents occur to address each situation in a manner consistent with the Word of God. If, after ministering to the parents, it becomes clear that a parent persists in failing to maintain the standards identified above, ministry toward the family could continue, but their child's enrollment would be subject to termination.

As a student matures, we look increasingly to that student's relationship with the Lord as we perform admissions and annual re-enrollment reviews. We consider three seasons of ministry that students, parents, and the CCCS team participate in as students proceed through school.

The First Season: Kindergarten through Third Grade—Our responsibility to teach and train

"Let the little children come to me, and do not forbid them..." (Matthew 19:14 NKJV)

From Kindergarten through about third grade, parents and the team at CCCS teach and share with our children about the love, joy, and power of life in Jesus. These youngest students generally are quite ready to receive, and timely training goes a long way to establishing them firmly in the good, perfect, and pleasing will of God. This is a time when seeds of discipleship are planted deeply in their hearts and those seeds are carefully cultivated. This is prime time to set children on course for life in an intimate and exciting relationship with God. In this first season of ministry, a child's walk in Christ seldom bears upon whether that child is or is not admitted or enrolled at the school. As parents and the school minister faithfully in word and deed to our younger children, the stage is set for the second season of ministry as it relates to our mission of making disciples.

The Second Season: Fourth and Fifth Grades—Reaching the age of accountability

"Love the Lord, all his saints!" (Psalm 31:23 NKJV)

In fourth and fifth grades, we continue to teach, train, and correct students in their knowledge and application of biblical principles and life in Christ. This is the season when we endeavor to develop our students as disciples of Christ. It's an exciting season as we get our first taste of the "new harvest" of disciples about to come to bear in middle school. Between the ages of ten and twelve, children are faced with constant opportunities (in class, extracurricular, and interpersonal) to make decisions and choices that deepen and demonstrate their preparation and desire to walk in Christ. Relative to admissions and re-enrollment reviews, it is a transition season that commences in fourth grade and is focused upon the parents' walk in Christ, but ends with an additional focus upon the finishing fifth-grader's own walk with the Lord. Toward the conclusion of this season of ministry, we consult with our teachers and prayerfully consider whether each student is prepared as a disciple of Jesus to enter into and be strengthened by a biblical middle school environment. This determination is made through a review of each fifth-grader's walk with Christ as manifested by his or her words and deeds. Sadly, if despite our best efforts, a finishing fifth-grader has demonstrated a lack of preparation as a growing disciple of Jesus Christ, he or she is not invited to continue into middle school at

CCCS. These annual conferences with teachers occur each spring, and are part of a thorough, prayerful, participative process designed to spur on our young disciples of Christ.

The Third Season: Middle School—Adding to the spiritual environment at CCCS

The leadership of CCCS gives thanks to God for the provision of numerous fine Christian schools in the region that minister to young men and women in all stages of knowing Christ: from unacquainted with Jesus to having a personal relationship with Him.

Many Christian schools in the area provide saving knowledge of Jesus Christ to the unsaved. Others meet the saved, but un-discipled, middle-schooler and begin a course of discipleship. Therefore, we discern that God's calling for CCCS is to provide a truly biblical school environment for our middle-schoolers. Young men and women between the ages of twelve and fifteen are so in need of strengthening in Christ. We are firmly committed to allying ourselves with godly families in providing a strong Christian environment where students and staff point each other toward Christ, so that day-by-day we are conformed evermore into His image.

The middle school years are critical in students making the transition between children and adults in Christ. At these ages, arguably even to a greater degree than in high school, young people are susceptible to spiritual weakening from peers. CCCS is firmly committed to providing a school environment in which student and staff attitudes, speech, and actions are consistent with the love, wisdom, and teachings of Jesus Christ.

"As iron sharpens iron, so a man sharpens the countenance of his friend" (Proverbs 27:17 NKJV.)

CCCS is a school where each middle school student should demonstrate his desire to walk in Christ and point others in His direction. As such, detraction from the spiritual environment, despite our best ministry efforts over time, cannot be allowed to persist for any middle-schooler. The leadership team at CCCS, in consultation with pastors from Calvary Chapel, meets monthly to review the spiritual progress of all our middle school students, and provide for them the support that we are able, as well as the accountability that we are responsible to provide.

This is the three-season ministry approach we adopt relative to admissions, continuing enrollment, and annual re-enrollment of families at CCCS. It is our greatest desire and most fervent prayer that by allying ourselves with like-minded families, our ministry is blessed by God that we might plant the seeds, tend the crops, and harvest the fruit of discipleship in our Lord Jesus Christ.

"...but ministers through whom you believed, as the Lord gave to each one? I planted, Apollos watered, but God gave the increase. So then neither he who plants is anything, nor he who waters, but God who gives the increase" (1 Corinthians 3:5–7 NKJV).

Academic Standard of Admission

The academic standard of admission to CCCS requires prospective students to achieve a test score within one year of grade level as indicated by their most recent achievement tests, such as the Standard Achievement Test, the Iowa Achievement Test, or entrance tests administered by the school. Applying students achieving within 1.0 years of grade level may be enrolled at the discretion of the school. Students achieving within 1.0–1.4 years of grade level may be enrolled at a lower grade level, but in most cases, CCCS is not equipped to minister to students not achieving within at least 1.0 years of grade level.

Academic Standard of Continued Enrollment

The academic standard for continued enrollment at CCCS is a grade point average (GPA) of 2.0 or higher for second grade and above. If a student receives a total academic term GPA below 2.0, that student enters an academic probation period of one academic term in which to raise that term's total GPA to at least 2.0. If at the end of that student's academic probation period, he/she does not achieve a total academic term GPA of at least 2.0, resulting in two (2) consecutive academic terms below 2.0, that student's enrollment will be subject to termination.

Behavioral Standard of Admission

Prospective students exhibiting a past history of serious, disruptive conduct may not be admitted to CCCS. If the school determines that this spiritual, academic, and social environment is uniquely suited to minister to a prospective student who exhibits a past history of misbehavior, that student may be enrolled on a probationary status for one semester (i.e., August through December or January through May). If the school determines that an enrolled student's behavior is a detriment to the environment at CCCS, that student may be asked to leave CCCS prior to the end of the semester of probation.

Behavioral Standard of Continuing Enrollment

CCCS is blessed with abundant resources to meet the needs of a diverse range of students. We are committed to ministering to each student "as unto the Lord," by employing all classroom, school-wide, and church resources available so that each student may grow spiritually, academically, and socially as the Lord intends. We recognize, however, that fruitful ministry requires a receiving heart and that this requirement rests with the student and family. If, after employing all indicated resources, behavior persists that, at CCCS's discretion, is deemed a poor representation of Christ, then that student's enrollment is subject to termination.

Nondiscrimination Policy

CCCS has a racially nondiscriminatory policy as to students, which means that the school admits students of any race, color, and national and ethnic origin to all the rights,

privileges, programs, and activities generally accorded or made available to students at our school. We do not discriminate on the basis of race, color, and national and ethnic origin in our educational policies, admissions policies, scholarship, athletic and other school-administered programs.

DROP-OFF AND PICK-UP

Drop-off and Pick-up Procedures

Arrival

- Parents may drop off their children at 8:05 a.m.
- Parents dropping off at the curb should not leave their vehicle.
- Parents wishing to walk their child to class should park in the parking lot and walk their child in.
- Children who arrive earlier than 8:00 a.m. will be signed in to our Before School Program, which will open at 7:00 a.m. each school morning.

Arriving Late

Parents are expected to deliver their children on time because tardiness directly reduces a student's success and achievement at school. In the case of a pattern of tardiness, CCCS administration will schedule a meeting with parents to resolve the situation for the child's benefit.

- Students who arrive after 8:20 a.m. are to be accompanied by a parent to the school office for a late pass.

Pick-Up

- Kindergarten through sixth grade children will be picked up from their classrooms at 2:45 p.m.
- Kindergarten through sixth grade children not picked up by 3:00 pm will be charged a \$5.00 late fee every fifteen minutes until the child is picked up.
- Seventh and eighth grade children may be picked up from the front of school at 3:00 p.m.
- Seventh and eighth grade children not picked up by 3:15 p.m. will be charged a late fee of \$5.00 every fifteen minutes until the child is picked up.
- Parents should park in the parking lot (not at the curb) and walk in to pick up their child.

Thank you for your cooperation in making daily arrival and dismissal of CCCS students safe and efficient.

ATTENDANCE AND SECURITY

The following procedures are instituted for purposes of enforcing the laws regarding attendance, with consideration for the variables that affect students and families.

Attendance Records

Attendance will be taken daily by each student's homeroom teacher at the start of each day. The teacher will formally record the attendance of all students assigned to the class. The name of any absent student shall be entered on the prescribed attendance/absence report and be submitted to the Head of Attendance. The Head of Attendance will supervise all attendance records. Daily records will be kept for every student and entered on his or her permanent record at the end of the school year.

Attendance Procedure – Grades K5-8th

General

- A parent/guardian is to contact the school prior to the beginning of the school day when a child will be absent.
- When contacting the school please ask to be transferred to Mrs. Snyder at extension 304. A message needs to be left and will be checked that morning.
- An email may also be sent to jen@cccswarriors.org.
- When either emailing or calling, your name, the name of the child and/or children who will be absent and the reason for the absence needs to be given.
- If a student is leaving school early for an appointment, he/she must check out through the attendance office.

Excused Absences Pursuant to A.R. S. §15-901

- Illness of the student.
- Doctor appointment.
- Bereavement.
- Family emergencies.
- *Out-of-school suspensions.

Excessive absences will be addressed by the Head of School directly to the child's parent/guardian. Pursuant to ARS §15-803 (B) requires students to be in attendance for 90% of classes. After 10 (ten) consecutive days of absences, the state requires schools to withdraw the student automatically.

*Absences due to out-of-school suspension shall be reported as unexcused when the total number of absences for all reasons exceed 10% (18 days) of the instructional days for the school year.

Extraordinary Circumstances

- Students who are absent five or more consecutive days require a note from their physician for re-admittance. The physician's note must be cleared by the Head of Attendance for re-admittance.
- When an absence is planned, parents are encouraged to inform the teacher and Attendance of the child's absence at least three days prior. It is the parents' responsibility to coordinate the makeup of missed schoolwork with the child's teachers.
- Additionally, if a student is absent for three consecutive weeks or more due to illness, the family must arrange for a private tutor or homebound education.

Tardies

- A student is tardy if he or she is not present in class at 8:20 a.m.
- If a student arrives at school later than 8:20 a.m., a parent must accompany the child to the school office to obtain a pass before going to class.
- *Tardiness and/or the release before the end of the school day are discouraged except for student medical appointments that cannot be scheduled during non-school hours.

*Students arriving after 11:30 a.m. or leaving before 11:30 a.m. will receive a half-day absence.

Excused Tardies

- Emergencies, illnesses, or unusual circumstances are considered excused tardies when accompanied by a parent/guardian.
- Also, medical or dental appointments are excused as long as a slip is brought in from the provider and the student is accompanied by a parent/guardian.

Truancy

- A student failing to attend school during the hours school is in session is truant unless excused pursuant to A.R.S [§15-802](#), [15-803](#), or [15-901](#) .
- Unexcused absence for at least five (5) school days within a school year constitutes habitual truancy.
- The Head of School will identify and deal with unexcused absences, beginning with the notification sent to the parent/guardian. Continued violation may lead to discipline.

Leaving School

To ensure a safe, secure environment, all parents who arrive before 2:45 p.m. to pick up their children must first report to the school office. Students may be dismissed to parents directly from their classroom, but only after signing them out from the school office. The school office will provide the parent a note to hand to the child's teacher.

School Closing

If there is a cause for school to close, that information will be posted on our website at www.cccswarriors.org.

Security

CCCS has been entrusted with the Christian education, care, and safety of Jesus' children. All staff will maintain prudent security measures to create a safe and secure learning environment for students. All parents and other visitors on campus are to obtain a visitor's pass from the school office before visiting a classroom or any other part of the campus. To help maintain a secure environment, please do not open or hold open any perimeter door for others. Any questions should be directed to the CCCS Administrator.

HOMWORK, GRADING, AND REPORTING STUDENT PROGRESS

Homework

Homework is an integral part of the learning process; thus each teacher assigns homework to assist the students in their studies. Homework is given for several reasons: reinforcement, practice, remedial activity, and development of good study habits. Each student is required to complete homework assignments on time and parents' full cooperation is expected in seeing that assignments are completed. Failure to complete homework will affect the student's grade and in grades 3-8 point(s) will be issued.

Students in 3rd-6th grade will be given a "Week at a Glance" Sheet. Parents are responsible to check their sheets and make sure that students are completing their homework.

- | | |
|---------------------------------------|---------------------|
| ➤ On time: | Full Credit |
| ➤ 1 day late with an excused absence: | Full Credit (grace) |
| ➤ 1 day late with no excuse: | 80% of grade earned |
| ➤ 2 days late with no excuse: | 50% of grade earned |

Administration reserves the right to amend these policies as needed.

Guidelines for the amount of homework students will receive are:

- Kindergarten 0-20 minutes
- 1st Grade 15-30 minutes
- 2nd Grade 20-40 minutes
- 3rd Grade 30-50 minutes
- 4th – 5th Grade 40-70 minutes
- 6th – 8th Grade 60-120 minutes

Obviously, these are approximations, and we understand that children work at different paces. However, if on a regular basis, the time it takes your child to diligently complete the homework differs significantly from the times indicated above, please feel free to discuss this issue with your child's teacher.

In addition to the homework assigned by the teacher, parents of younger students are strongly encouraged to take time daily to read quality literature with their children, while parents of older students are encouraged to instill in their children the desire to read quality literature on their own.

Makeup Work

Students who are absent from school are required to make up any assignments and/or tests that were missed during their absence. It is the student's and parents' responsibility to obtain a list of makeup assignments from the teacher. In cases of extended absences,

parents should obtain work from the teacher for the child to do at home. Students in 1st-5th will have one day to make up work for each day missed, unless other arrangements have been made with their teacher.

Communication to Families

K- 8

Weekend emails are the main communication vehicle between the teachers and parents. It is designed to help keep parents well informed.

Items included in the weekend emails:

- Information on future assignments (as necessary)
- Classroom announcements
- Requests for conferences (if needed)
- Field trip information (if applicable)
- Any other school-to-parent communications

Parents of K4 thru 1st grade should plan to look in their child's backpack over the weekend to find this information. After reviewing the enclosed materials, parents should sign on the signature page beside the correct date and return the packet on Monday morning. All student work that has been marked with a "D" or an "F" should be signed directly at the top of the page and returned on Friday. All other papers and communications do not need to be returned.

School-to-Parent Communications

1. RenWeb: RenWeb is a link on CCCS's website where parents may view their child's homework assignments, grades, and progress reports. They may also view the teacher's lesson plans, weekly communications, and chat with the teacher. Also available are financial statements and the ability to pay online for tuition, fees, pledges, and lunches.
2. Report Cards: Parents are to attend parent-teacher report card conferences following the first and second academic terms. During the third and fourth quarter, a conference will be conducted on an as-needed basis between teachers and parents. The conferences are critical in meeting the needs of every child at CCCS.
3. Interim Reports: These progress reports are issued between report cards to indicate each student's progress at the mid-point of each quarter.
4. In addition to the report card conferences, regular parent-teacher communication is strongly recommended.
5. E-mail: Parents can e-mail teachers and administrators directly. The e-mail and phone directory of CCCS staff is available for parents.
6. Weekend Packets: Each week, teachers will send packets of their student's work and email school-to-home communications.

Grades and Reporting Procedures

There are four marking periods per year, each approximately nine weeks in length. Report cards will be issued at the end of each period. In addition, an interim report on student progress will be sent home in the middle of each marking period to give parents information on their child's performance as of that date. Parents are to sign a paper indicating that they have reviewed the report card or the interim report and return the signed form to the homeroom teacher. Completed reports become part of each student's cumulative academic record. Ongoing communication between parents and teachers is necessary to provide God's best for our students. Either the parent or the teacher may request a parent-teacher conference at any time during the school year.

Grade Scale:		
Grade	Letter Equivalent	Grade Points
100	A+	4.0
94-99	A	4.0
90-93	A-	4.0
87-89	B+	3.5
84-86	B	3.0
80-83	B-	3.0
77-79	C+	2.5
74-76	C	2.0
70-73	C-	2.0
67-69	D+	1.5
64-66	D	1.0
60-63	D-	1.0
0-59	F	0

LUNCH

We will be offering a prepared lunch program. Students have the option of bringing their lunch from home or purchasing a nutritious lunch. No soda or glass containers are allowed on the school campus. Lunch menus will be e-mailed on the first Thursday of each month. Deadline for payment is on the third Thursday of each month.

Parents are encouraged to eat lunch with their child. They will need to obtain a visitor's pass from the school office before meeting their child in the lunch area.

MEDICAL AND INSURANCE INFORMATION

Immunizations

Calvary Chapel Christian School must comply with the Arizona State Law regarding immunizations for school children. According to the law, no student may enter class unless the school has a complete and up-to-date immunization history for that child. Verifiable documentation will be required. Parental confirmation is no longer acceptable. Therefore, please note the following:

Returning students must provide a copy of any updated immunizations each year before school begins. Immunizations must be current for school attendance. All updated records must be signed by a licensed Health Care Provider or the Health Department.

Parents of new students must provide a copy of a current immunization record, have a signed medical waiver, or show that they are in the process of getting needed immunizations to update each child's current history.

A Request for Exemption to Immunization may be signed by the physician, parent or guardian for medical or personal beliefs.

NOTE TO KINDERGARTEN PARENTS

The Arizona Department of Health Services also requires parents of Kindergarten and ASE students to have the Emergency Information Card and Document Proof of immunization Card on file in the school office before the child (ren) can be allowed into the classroom. If you have any questions, contact the school office.

Communicable Diseases

Pima County Health Department now requires that we track and report numerous different communicable diseases. Please remember to report the following communicable diseases to Health Services (bold lettering indicates PCHD reporting requirements):

- | | | | |
|---------------------------------------|---------------------------|-------------------------------|----------------|
| • Strep | Pink Eye (Conjunctivitis) | Whooping Cough | Measles |
| • Scabies | Giardiasis | Head Lice | Impetigo |
| • Meningitis | Shigellosis | Hepatitis A | Shingles |
| • Chicken Pox | Influenza | Mumps | Rubella |
| • Foodborne/waterborne illness | | Haemophilus influenzae | |

We will need to know the date the symptom began, the date the disorder was diagnosed, the name and phone number of the doctor, plus any medications prescribed.

Medicines

If it is necessary for a student to take **ANY** medication during school hours, Arizona Law requires parents to take the medicine to the office and complete a "Medication Request Form" explaining the dosage and frequency of administration. All medications must be in their original containers; prescription medications must have the pharmacy label. No medication can be administered without written permission and instruction from a parent. Students are not allowed to have **ANY** medications in their possession while on the school grounds without specific permission from the administration. Medication permits are available through the school office.

Illness or Injury

If a student becomes too ill to attend or is injured, a parent will be notified. It is most important that the school be notified of any change of address or phone number, including unlisted numbers, so that contact can be made immediately in case of emergency. DO NOT send sick children to school. DO NOT send a child to school for diagnosis of an illness. Students who have been ill with a fever or have vomited may NOT return to school until their temperature has remained normal for 24 hours (unless directed otherwise by a doctor).

Student Health Programs

CCCS offers hearing screening in selected grades.

Student Accident Insurance

Calvary Chapel Christian School's student accident insurance is designed to "pick up" where a family's personal medical insurance leaves off. It offers "secondary coverage." The school office must be notified of an accident immediately. Parents are to submit a claim to their personal medical insurance carrier for a school-related injury. The Calvary Chapel insurance carrier will then consider for payment only what the family's personal medical insurance carrier does not cover. The annual student insurance premium is included in the annual registration fee; there is no additional charge to parents.

EDUCATIONAL TOOLS AND POLICIES

Textbooks

The faculty and staff of Calvary Chapel Christian School select the books and other academic materials that best teach the objectives and carry out the mission and philosophy of the school. All materials are supplied by the school and students are to treat the materials in a responsible manner. In an effort to be good stewards of the resources that God has provided, students are to cover hardback textbooks and keep them covered for the duration of the school year. If textbooks or other materials are lost or damaged, parents will be billed for a replacement copy.

Library Media Center

The CCCS Library Media Center will be furnished with books, references, texts, and audio and video materials for parent and student use. Hours of operation will be announced. Parents may visit the Library Media Center with their children to browse and to check out books and other materials.

Computers

Students will have access to computers and computer applications in order to learn and reinforce academic curricula, enhance student creativity, and assist in project development. Each student and parent will receive a set of guidelines for the acceptable use of computers at school. After reading the guidelines, parents and students must sign and return the form.

Physical Education

Physical Education is part of a well-rounded curriculum. Students are required to participate in PE. If a student needs to be excused because of sickness or temporary physical limitations, his or her parent needs to provide written notification to the school office and the PE teacher. If a student needs to be permanently excused from PE, a description of the limitations must be presented to the administration and then placed in the student's file.

EXTRACURRICULAR ACTIVITIES

ASEC

Students will have an opportunity to participate in extracurricular activities after school. These activities are intended for enrichment and may include music lessons, drama, and crafting. Sign up will be at the beginning of each session on a first-come, first-served basis.

Sports

The primary goal of the sports program is to support the mission of Calvary Chapel Christian School, which is to make disciples. Sports provide an excellent opportunity for discipleship as students learn how to work together as a team and how to win and lose gracefully. CCCS's sports program currently includes:

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Volleyball MS	Soccer MS	Basketball MS
Flag Football MS	Soccer ES (TBD)	

ATHLETIC ELIGIBILITY POLICY

Students will be eligible to participate in athletics provided they maintain appropriate spiritual, academic, behavioral, and attendance standards. Minimum standards for maintaining athletic eligibility are as follows:

- Academic: Students must maintain a grade point average (GPA) of at least 2.0.
- Spiritual/Behavioral: Students must maintain a godly character development assessment with no more than one "infrequent" rating. Students that fail to meet the above standards will not be permitted to participate in athletics (team games, practices, and meetings) until the standards are met.
- Attendance: Students must be present for at least one-half of the school day in which their event occurs in order to participate in the event.

CCCS reserves the right to terminate any student's athletic eligibility at any time when it deems that it is in the best interest of the student or the school to do so.

Field Trips

Field trips are included during the year as reinforcement activities of curriculum that is taught in the classroom. All students are to return a permission slip signed by a parent before participating in a field trip. There will be significant teacher and adult chaperone representation on all field trips.

Overnight field trips are conducted for sixth grade and above. Overnight field trips are not included in tuition and are optional.

To be eligible for participation in field trips at CCCS, a student is to maintain the following standard:

- Good spiritual and behavioral standing as determined by the school

- Good academic standing (i.e., not on academic probation)

Healthy and ongoing communication with teachers is important as a field trip is planned and organized. Parents are encouraged to chaperone and participate when space permits.

STUDENT POLICIES

Dress Code

Purpose and General Guidelines

As Christians, it is our desire for students to please the Lord and be a good witness to others both in appearance and behavior. We believe there is a definite relationship between good dress habits, good work habits, and proper school behavior. We require students to dress modestly and attractively **without drawing undue attention** to themselves. Students should avoid extreme and questionable fads and fashions. Proper student dress in association with continual effort for good attitude and behavior are important elements of our wholesome Christian learning environment.

The dress standard for boys and girls applies to all student activities (i.e. sporting events, school plays, graduation, etc.) both on and off campus. Administration reserves the right to determine that which attracts undue or excessive attention to the wearer and that which is questionable and inappropriate and is considered unacceptable.

Girls – 1 Timothy 2:9-10 (NKJV) says, *“In like manner also, that the women adorn themselves in modest apparel, with propriety and moderation, not with braided hair or gold or pearls or costly clothing, but, which is proper for women professing godliness, with good works.”*

Boys - 2 Corinthians 1:12 (NKJV) says, *“For our boasting is this: the testimony of our conscience that we conducted ourselves in the world in simplicity and godly sincerity, not with fleshly wisdom but by the grace of God, and more abundantly toward you.”*

Special Note to Parents: Parents are encouraged to guide their student(s) to have acceptable dress at school. Parents of students in violation of the dress standard will be notified and a school uniform may be issued to the student for that day. Parents are reminded to check their student's attire as they go out the door each morning. Uniform clothing that seems appropriate may not be modest or appropriate when carrying books, wearing a backpack or when the student is bending over. (For example: carrying a load of books may pull a top down in the front. Wearing a backpack may lift the shirt up in the back, etc.) All clothing must be in good condition, clean and pressed. All clothing must be of appropriate size and should not be too tight or too baggy. Clothing, jewelry or accessories related to a group/gang will not be permitted on campus or at any school activity.

Uniforms

We are a uniform school; therefore, we are not about fads and fashions. CCCS has adopted school uniforms for all students to be worn during school hours and during After School Enrichment or anytime on campus (except free dress days as approved by the Administration).

- **Tops/Shirts** - Navy Blue, Light Blue or White collared shirts are standard dress code (a cap sleeve, short, or long sleeves will be acceptable). *Sleeveless blouses and tank tops are not acceptable.* The Calvary Warrior PE shirt may be worn only on PE

days. Form fitting tops, tops that the undergarments can be seen through, short tops that expose any part of the stomach are not permissible. Blouses and tops must not be low enough to expose cleavage or undergarments. Girls must wear white undershirts under white blouses and shirts.

- **Pants and capris** – Navy Blue or Khaki (sweat pants, nylon/parachute type materials are not acceptable). Pants must not be too tight or too baggy. They must be of appropriate size. Pant legs may have a slight cuff at the hemline, but must not be rolled up.
- **Dresses, skirts, skorts, and jumpers** - Navy Blue or Khaki (these items must be no shorter than 5" from the ground while kneeling). Front slits are not acceptable. Skirts with attached shorts underneath will be measured as a skirt, not shorts. Absolutely no thin or clingy materials will be allowed.
- **Shorts** – Navy blue or Khaki, no shorter than mid-thigh.
- **Jackets, sweaters and sweatshirts** – Navy Blue, White or Khaki (must be plain). Winter coats do not have to be uniform colors.
- **Shoes** – any closed toe shoe, and sandals that have a back strap. No flip flops are allowed.
- **Undershirts and undergarments** – must be white or navy only. (*it is mandatory for all girls to wear undershirts or undergarments under white blouses*)
- **Hair and Hairstyles** – Hair should be clean, neat and combed or styled to an attractive manner (not in the eyes, etc.). Hair must be a natural hair color. All streaks and weaving must be a natural color as well. Avoid all extreme or questionable hairstyles. Hair should not attract undue attention.

Accessories

- **Belts** – Navy blue, white, black or khaki (solid only). All belts must be worn inside the belt loops. Pointed studs are not acceptable. Belts must not attract undue attention.
- **Tights** – Navy blue, or white (solid only).
- **Scarves** – If scarves are worn for warmth, they may be any color, but must be removed once in the classroom. If worn as an accessory, they must fall within the dress code: Navy blue, white, or light blue.
- **Makeup** – Only clear/natural lip gloss, mascara (no eye shadow) can be worn and it must be natural looking.
- **Jewelry** – Must be worn in moderation and not attract undue attention to the wearer. Parents- please consider whether your child can wear jewelry without it being a distraction to them or others in the classroom.
- **Earrings** – Girls may wear earrings that do not extend below the earlobe or a small hoop. Plugs, dangling or hoop earrings are not acceptable. Boys may not wear earrings.
- **Hats** – Hats are not to be worn in the building at any time.

PE Athletic Shoes – On PE days, students must wear PE dress consisting of the Calvary Warrior shirt (in gray) and solid black shorts. Students are encouraged to wear appropriate shoes for play and physical education.

Field Trip Dress - On days when students have a field trip, they must wear their purple Calvary shirt with nice jeans, including jean shorts, skirts, or Capris.

Special Dress Days- We expect our students to dress according to specific guidelines given for that special dress day. All clothing must be worn with modesty and appropriateness in mind.

As 'fads and fashions' come and go, they will not be part of the CCCS Uniform Dress Standard. Thank you for your cooperation! *Parents are encouraged to obtain approval from Administration before making purchases whenever an item of clothing or shoes is questionable. Administration reserves the right in all cases to determine what is appropriate and what may attract undue attention to the student.*

Accountability

CCCS students are expected to represent Christ in all they do, whether on or off campus. In an effort to develop disciples, students will be held accountable for their actions, whether on or off campus.

Toys, Games, and Devices

We desire to maintain a godly academic atmosphere. In doing so, we find it necessary to limit students to bringing only materials and supplies that are required for the completion of their school-related work. No toys, radios, CD players, laser pointers, beepers, iPods or electronic games are to be brought to school.

Cell Phones and iPods

If a parent deems it necessary for his or her child to have a cell phone on campus, it must remain in the OFF position and be kept in his or her backpack out of sight. It may be used for after school purposes only such as arranging rides home. However, a child must ask an adult for permission before using his or her phone.

Cell Phone and iPod Violation – Automatic *Saturday School* Detention for the first offense. Second violation will result in a suspension from school. Phones can be picked up by the parents at the front office.

Technology and the Internet

CCCS has been blessed with a wealth of technological resources that students are expected to use wisely. A student's inappropriate use of the Internet, e-mail, or other technology may subject his or her enrollment to suspension or termination.

Weapons

No weapons of any kind are allowed on the CCCS campus. A student's possession of any weapon subjects his or her enrollment at the school to immediate termination.

Glass Containers

Please refrain from bringing glass containers of any kind on campus.

Miscellaneous

Pets: For the purpose of safety and hygiene, students and parents are asked not to bring pets on campus (including during after school activities) unless it is an approved classroom event.

Gum: Students are not permitted to chew gum while on school property.

DISCIPLINE POLICY

Parents want God's best for their children and we share that desire at Calvary Chapel Christian School. Respect and high expectations for all students, teachers, and staff are necessary to fulfill the will of the Lord Jesus Christ for CCCS. By coming alongside the Christian family, CCCS can provide an uncompromising atmosphere where students will be instructed in their development of godly character. We are committed to teaching our children that God disciplines those He loves and that discipline is a form of training that produces a harvest of righteousness.

"My son, do not despise the chastening of the Lord, Nor be discouraged when you are rebuked by Him; For whom the Lord loves He chastens, And scourges every son whom He receives" (Hebrews 12:5–6 NKJV).

"Chasten your son while there is hope..." (Proverbs 19:18 NKJV).

"Now no chastening seems to be joyful for the present, but painful; nevertheless, afterward it yields the peaceable fruit of righteousness to those who have been trained by it" (Hebrews 12:11 NKJV).

The American Heritage Dictionary defines discipline as, "Training that is expected to produce a specific character or pattern of behavior, especially training that produces moral or mental improvement." A critical element of a child's education is discipline as it applies to his or her behavior in school. CCCS will co-labor with families to apply godly, just, and fair discipline to our students. CCCS recognizes the need to clearly communicate student and parental expectations regarding student behavior. This is the goal of the Discipline Policy.

Calvary Chapel Christian School Credo: *"You shall love the Lord your God with all your heart, with all your soul, and with all your mind...and your neighbor as yourself" (Matthew 22:37–39 NKJV).*

We expect all members of the CCCS community to apply this verse in all situations of academic life, especially in settings outside the classroom, such as playgrounds and hallways. Because we know that obedience demonstrates love, we also instruct our students on what Jesus expects from those who follow Him. Jesus said, *"If you love me, keep my commandments" (John 14:15 NKJV).*

In addition, each student's words and actions should be tested against a biblical standard of behavior and interaction.

"Examine me, O Lord, and prove me; Try my mind and my heart. For Your lovingkindness is before my eyes, And I have walked in Your truth" (Psalm 26:2–3 NKJV).

"The Lord is in His holy temple, The Lord's throne is in heave; His eyes behold, His eyelids test the sons of men" (Psalm 11:4 NKJV).

"You have tested my heard; You have visited me in the night; You have tried me and have found nothing; I have purposed that my mouth shall not transgress" (Psalm 17:3 NKJV).

The following classroom rules are for all grade levels at CCCS. By virtue of identical classroom rules, a student's behavior is molded and formed over time.

- **Be loving.**
 - *"Proverbs 10:12 (NKJV), "Hatred stirs up strife, but love covers all sins."*
 - *Proverbs 17:9 (NKJV) "He who covers a transgression seeks love, but he who repeats a matter separates friends."*
- **Be obedient.**
 - *Proverbs 21:2 (NKJV) "Every way of a man is right in his own eyes, but the Lord weighs the hearts."*
- **Be diligent.**
 - *II Timothy 2:15 (NKJV) "Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth."*
- **Be attentive**
 - *Proverbs 4:1 (NKJV) "Hear, my children, the instruction of a father, And give attention to know understanding;"*
- **Be self-controlled.**
 - *Proverbs 16:23 (NKJV) "He who is slow to anger is better than the mighty; and he who rules his spirit than he who takes a city."*

Our purpose of the classroom rules is to provide principles for godly behavior in an academic setting that establish healthy limits for children and to provide a framework in which biblical teaching and learning may take place. Again, we desire for our students to understand the Bible's instruction that love is obedience: *"He who has My commandments and keeps them, it is he who loves Me. And he who loves Me will be loved by My Father, and I will love him and manifest Myself to him."* (John 14:21 NKJV)

The classroom rules are posted in each classroom, large enough to be seen from any place in the room. They are taught and reviewed with students in an ongoing and inspiring manner.

Rewards and Consequences

CCCS recognizes the importance of administering appropriate rewards and consequences for directing students toward godliness.

Rewards

The main reward for students' godly behavior lies in their understanding and appreciation that they are becoming increasingly conformed to the image of Jesus Christ. This is a realization our teachers take care to promote. It is also appropriate for teachers and parents to give rewards to students in order to show approval for their progress in demonstrating godly behavior. However, CCCS emphasizes to students that the primary motivation to behave appropriately is out of obedience from a loving relationship with Christ, which develops godly character.

Rather than rewards being the reason students behave, they are to be only a fruit of godly behavior. This is achieved through adhering to guidelines regarding the selection and frequency of rewards as well as instruction by teachers about the relative importance and role of rewards in our students' character development.

“Sanctify them by Your truth. Your word is truth.” (John 17:17 NKJV)

Consequences

Consequences play a critical role in the development of a student's godly character. Fair consequences discipline and form a child's character. Fair consequences are clear, specific, and established before an occurrence of misbehavior. Each classroom posts a hierarchy of consequences for misbehavior that a teacher uses when responding to a student's disregard of the classroom rules. Hierarchies are age-appropriate and consistent at each grade level. Consequences generally increase in severity according to the frequency or degree of misbehavior and include the loss of student privileges, logical consequences, and communication with parents and administration as necessary. There is zero tolerance for verbal or physical bullying, or hands on another student for any reason. It is an automatic one-day suspension.

Corrective: It is our goal that the teacher, administration, and parents present a united front to the student in the spirit of helping the child. Since the teacher/administration works closely with the children during the class time when parents are not present, they will need to handle situations when a child displays inappropriate behavior. Though each individual teacher devises their own structure of discipline, the following will be recommended to the teachers by the administration as a possible structure. It is taken from the four categories of individuals in the book of Proverbs.

The wise:

- Thinking God's thoughts and acting God's way
- We become wise by consistently making wise choices
- Acting as Jesus would act
- Thinking as Jesus would think

- *Scripture: Proverbs 4:7, Luke 2:52, James 1:5, Psalm 51:6, Ecclesiastes 2:26*

The simple:

- A follower ... a very gullible person
- Is easily deceived by others
- Can't see the trouble or consequences that are coming
- God's Word will make this person wise and help him or her not to believe all he or she sees or hears
- *Scripture: Proverbs 14:15, 13:20, 22:3, 19:25, 21:11, 9:4-6*

The foolish:

- Doesn't see anything wrong with what he or she is doing
- Enjoys getting into mischief...Must be corrected
- Brings grief and sorrow to his or her parents
- Quick to quarrel...Quick tempered
- Does not flee temptation...He or she thinks what he or she is doing is right
- *Scripture: Proverbs 10:23, 17:25, 10:1, 19:13, 15:20, 29:11, 14:16*

The scorner/mocker:

- Bad attitude, angry, disgusted
- Sometimes passive/aggressive in the use of body language
- Dislikes and does not listen to those who correct him or her
- Causes quarrels and strife
- Wants to solve problems himself or herself, not God's way
- *Scripture: Proverbs 15:12, 13:1, 22:10, 24:9, 14:6*

Each teacher uses the following plan to design his or her own classroom consequence structure. The student begins in the wise column, but is moved down with each infraction. This is done on a daily basis with students and is implemented by the use of a Student Chart.

Wise: Hooray!	Thinking God's ways and acting like Jesus
Simple: Warning	Making simple mistakes—think first!
Foolish: Parent communication (PC)	Not thinking or acting God's way
Scornful: Administrative Referral	Going against God

Classroom Discipline Policy for Elementary School (K-5)

Teachers will handle minor offenses using the Elementary Behavior Guide. If all action steps have been taken to change the student's behavior and it has become excessive, the student will be referred to the Administrator.

Classroom Discipline Policy for Middle School (6-8)

CODE OF CONDUCT

1. I will strive to discover my God given talents, to develop those abilities to their fullest and to devote those talents to a lifetime of learning, serving, and honoring God;

2. My relationships will be based on the principles of Christ and His abundant grace for me and others. I will show care and concern for myself and those who are affected by my speech and actions; (see *Ephesians 4:28-32*)
3. I will show respect for authority and submit myself to the teachers and administration of Calvary Chapel Middle School, realizing that attendance at CCCS is a privilege, not a right; (See *Hebrews 13:17* and *1 Thess. 5:12-13*)
4. I will abstain from profanity and vulgar or abusive speech and actions. Such speaking and acting are harmful to others and is certainly not appropriate nor conducive to my moral and spiritual development; (See *Ephesians 4:29*)
5. I will refrain from any form of sexual immorality (including fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography), which is sinful and offensive to God; (*Matthew 15:18-20*; *1 Corinthians 6:9-10*)
6. I will not reject my biological sex. To do so is a direct rejection of the image of God in which He designed me. God in His perfect nature, wonderfully and invariably made each person male or female;
7. I will refrain from a public display of affection on campus. I realize that I am expected to conduct myself in a discreet and Christian manner. Therefore, while on campus, students should follow a "hands off" policy;
8. I will use Biblical discernment when I watch television, movies, use the computer, and play games;
9. I will not lie, cheat, steal nor will I be associated with such behavior; I will avoid plagiarism, which is also a serious offense;
10. My dress and appearance will not only comply with the dress code of CCMS, but it will also reflect Christian modesty and values;
11. I will support the Word of God and the CCMS Statement of Faith as it applies to all instruction throughout the curriculum;
12. I will uphold this Code of Conduct at school, school activities, and outside of school;
13. As a parent or guardian of a student enrolled at CCMS, I will hold the student accountable to keeping this Code of Conduct and will work with CCMS in supporting my student's success.

Besides the general school rules, students may also be disciplined for the following Infractions.

- Communicates without permission; talking, note passing, sign or body language, etc.
- Touches other(s): persons, desks, or property, horseplay, pushing, etc.
- Displays a disrespectful attitude: grumbling, murmuring, complaining, gossiping or arguing, etc.
- Voluntarily disrupts the class.
- Getting out of seat without permission for any reason. (Student must raise hand for permission)
- Eats, drinks, or chews gum, candy or mints without direct permission from the teacher.

- Comes to class without ALL their required or specified materials; no borrowing of materials after the bell rings.
- Violates other classroom policies put in place by the teacher.

Points

1 point in a day
3 points in a day
6 points in a day

Student is given cleanup duty at lunch
Student is given Lunch Detention – 20 min
Student is given Afterschool Detention – 40 min

Detention

3 in a week

Student is given Saturday School/Required Parent Conference (RPC)

If a student violates school policies not listed above (however, specified in the Parent/Student Handbook), it may result in a Saturday School, Suspension, Administrative Referral, or further disciplinary action.

Parents: Please note this important information:

- **Fees –**
 - \$10 is charged for Lunch Detention
 - \$20 is charged for Afterschool Detention
 - \$30 is charged for Saturday School Detention
 - Failure to show will still result in the fee being billed to your tuition statement as well as paying for the time that the student must still serve
- Students must be on time and come prepared to work during the entire time.
- Students who are late or not prepared to work will not be allowed to serve.
- Students that fail to serve their assigned detentions will require an RPC to return to school.
- Failure to pick up your child by the end of the Afterschool Detention will result in a \$5.00 charge for after school detentions, and a \$25.00 charge for Saturday School.

At any point for serious violations, a suspension may be issued, a “Conditional Probation Contract” may be drawn up or an expulsion issued at the discretion of Administration. Administration reserves the right to amend these policies as needed.

Administrative Referrals and Course of Action

The administration reserves the right to discipline every case based on its unique and special nature. A child may be referred to the administration for disciplinary correction for one of three reasons:

1. Severe cause (major infraction)
2. Final step in the disciplinary process for minor infractions
3. Prayer/counseling

An administrative referral for major infractions will generally result in the following disciplinary actions per semester (but not limited to the following):

First infraction	Call To Repentance (CTR), call to parents, Saturday school
Second infraction	CTR, suspension until parent conference (teacher, principal, parents)
Third infraction	CTR, one to three days suspension
Fourth infraction	CTR, three to five days suspension
Fifth infraction	Behavioral probation and contract

In certain cases, a disciplinary action may result in an immediate suspension of one to five days (or longer: see Expulsions #2). CCCS reserves the right to automatically suspend any student from school whose behavior or attitude disrupts the tranquility and culture of the school. *Attendance at CCCS is a privilege, not a right.*

Saturday school

Saturday school will be a part of the consequences for major infractions of fifth through eighth grades.

- Saturday school is three hours in length from 7:00 am-10:00 am and a fee of \$30.00 will be assessed to cover the cost of Saturday School Supervision.
- Students are required to be signed in and out by a parent or guardian. No siblings allowed (no exceptions).
- Students that fail to serve their assigned Saturday School will result in a one-day suspension and the Saturday School Detention still MUST be served.
- Lateness will result in an additional Saturday school (no exceptions). Failure to pick up your child by 10:15 am and sign them out of Saturday School will result in a one-day suspension.
- Continued Failure to serve your assigned Saturday School may result in being disenrolled from CCCS.

Parent conference with administrator

Parent conferences will always begin and end with prayer for wisdom and discernment in regard to the issue of discussion. The principles of conflict resolution and Matthew 18:15-16 will be followed.

Suspension

“Now no chastening seems to be joyful for the present, but painful; nevertheless, afterward it yields the peaceable fruit of righteousness to those who have been trained by it.” Hebrews 12:11(NKJV)

1. Students suspended from school must serve the entire term of the suspension as set by the administration. This includes students placed on in-school suspensions. Leaving before the end of the prescribed time will result in the entire time needing to be re-served.
2. Students suspended from school must have one-on-one counseling and/or connect with the Youth Pastor of their church. Weekly letters during the suspension are required from the counselor to the administrator outlining the progress the student is making.
3. A student serving out-of-school suspension must write and submit a paper on what he/she did, why it was wrong, and what will be done to correct future problems of this nature.
4. All missed classwork and assignments must be made up and ready to turn in at the time of reinstatement for credit to be given.

Behavioral probation and contract

Behavioral probation can occur at any time for major infractions. The behavioral probation will be initiated at the time of a parent conference with the principal. At this conference, a behavioral contract will be written with very clear consequences. It will be signed by all who are present (parent(s), principal, and teacher). Failure to modify and improve his/her behavior in the next nine weeks could result in possible expulsion. A progress report will be issued three weeks following the initial conference and a review will occur after the ninth week.

Expulsion

“Why is there in the hand of a fool the purchase price of wisdom, since he has no heart for it?” Proverbs 17:16 (NKJV)

1. Expulsion may occur if repeated suspensions do not produce a change of student's behavior or attitude.
2. Expulsion is mandatory for the remainder of the school year for the following offenses that occur: involvement with drugs, alcohol, sexual immorality, use of weapons, or arson.
3. Students desiring to return to Calvary Chapel Christian School for the following year must receive the approval of the administration and the school advisory committee.

Out of love

The Scriptures exhort us to discipline our children because of our great love for them. Proverbs 3:12

24/7/365

Students are accountable for their actions 24/7/365 on and off campus. A student may be asked to leave the school for encouraging inappropriate behavior in other students.

Parent/school relationship

The school reserves the right in every instance to discipline each case based on its unique and specific nature.

Conclusion

We are committed to co-laboring with our families in a spirit of trust and determination in pursuit of our children's godly character and Christian education. We recognize that in the important arena of disciplining our children, cooperation and collaboration between parents and the school is vital and fundamental. Only through unified and prayerful co-laboring can our children grow to be all that God intends for them to be.

At any point for serious violations, a suspension may be issued, a "Conditional Probation Contract" may be drawn up or an expulsion at the discretion of Administration. Administration reserves the right to amend these policies as needed.

Tuition Policy

All tuition and fees at Calvary Chapel Christian School are determined each year by the school administrator and approved by the Board of Calvary Tucson.

Application and registration fees are non-refundable. Once the parent contract has been signed and the enrollment fee paid, even if the student is voluntarily withdrawn or is dismissed from the school, parents are fully responsible for the tuition and fees for the school year and agree to be personally responsible for all financial obligations incurred at Calvary Chapel Christian School.

The following are a list of fees and tuition:

- Application Fee-\$50.00 due when application is turned in.
- New Student Registration Fee- \$250.00 due upon acceptance
- Tuition will be \$4,100 per student (K4, ½ Day), \$5,100.00 per student (K4-5th), \$5,200 per student (6th-8th), and \$6,300 per student (9th-12th) for the 2017/2018 school year. There will be a \$200.00 discount for active members of Calvary Tucson bringing the cost to \$3,900 (K4, ½ Day), \$4,900 (K4-5th), \$5,000 (6th-8th), and \$6,100 (9th-12th).

Tuition and Payment Plan

The tuition is paid over a 10-month period and begins August 1st of each school year, with all final payments due no later than May 1st. A twelve-month option is also available. With this option the first payment is due June 1st prior to the next school year.

Payments and Billing

Tuition should be received in the school office the first of each month, with all final payments due May 1st of each year. Payments may be made on RenWeb, mailed or brought in person to the school office and should be made payable to Calvary Chapel Christian School. No credits are given for absenteeism or holidays.

Late payments, late fees and service charges

We expect our school families to carefully budget for the prompt payment of their school account. Our operation and ministry depend on a consistent income for tuition. As previously stated, tuition is due the first of each month. A late fee of \$20.00 per family per month of any past due balance will be charged after the 5th of each month. If the 5th of the month falls on a weekend or holiday, payment is due the business day before.

Children of parents who have payments more than 30 days past due will not be allowed to continue attending classes at CCCS unless parents make suitable arrangements in advance with the school administration concerning payment of the overdue amount.

A service fee of \$20.00 will be charged for all returned checks.



Parent/Student Handbook Sign-Off

After reading the Parent/Student Handbook, please discuss with your child(ren) all of the information that is appropriate to your child(ren)'s level of understanding. Sign the acknowledgement below (both parents and legal guardian when applicable) and return this page to your youngest child's homeroom teacher by December 1st. Failure to sign and return this form may result in the suspension of enrollment of your child(ren).

I have read the Parent/Student Handbook and agree to be bound by the terms contained therein. I have discussed all of the appropriate information with my child(ren).

Parent or Legal Guardian's signature _____

Print Name _____ Date _____

Parent or Legal Guardian's signature _____

Print Name _____ Date _____

Please have your child(ren) sign below if they are 12 years of age or older.

I have read the Parent/Student Handbook and agree to be bound by the terms contained therein.

1. _____ Date _____

2. _____ Date _____

3. _____ Date _____

Child(ren)'s Names, Grades, and Homeroom Teachers

Print Name	Grade	Homeroom Teacher
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1. _____	_____	_____
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2. _____	_____	_____
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3. _____	_____	_____
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